

AGENDA
LEISURE AND COMMUNITY POLICY
DEVELOPMENT AND REVIEW PANEL

Date: Wednesday, 15 May 2013

Time: 6:00 pm

Venue: Collingwood Room - Civic Offices

Members: Those members appointed at the Annual Meeting on 9 May 2013



1. Apologies for Absence

2. Minutes (Pages 1 - 6)

To confirm as a correct record the minutes of the meeting of the Leisure and Community Policy Development and Review Panel held on 6 March 2013.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures or Advice or Directions

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Presentation - Introduction to the role of the Leisure and Community Policy Development and Review Panel (Introduction to Key Staff, Achievements in 2012/13 ,Challenges and Priorities for 2013/14)

To receive a presentation by the Director of Community together with the Head of Leisure and Community.

7. Leisure and Community Policy Development and Review Panel Work Programme for 2013/14 - Review and Initial Endorsement (Pages 7 - 12)

To consider a report by the Director of Community which reviews the Panel's proposed work programme for 2013/14.

P GRIMWOOD
Chief Executive Officer

Civic Offices
www.fareham.gov.uk

7 May 2013

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FAREHAM

BOROUGH COUNCIL

**Minutes of the
Leisure and Community Policy
Development and Review Panel
(to be confirmed at the next meeting)**

Minutes of a meeting held on 6 March 2013
at the Civic Offices, Fareham

PRESENT:

Councillor Miss S M Bell
(Chairman)

Councillor M J Ford, JP
(Vice-Chairman)

Councillors: Mrs P M Bryant, N R Gregory (deputising for J M Englefield), Mrs K Mandry (deputising for T G Knight), Mrs S Pankhurst and R H Price, JP.

Also Present: Councillor Mrs C L A Hockley, Executive Member for Leisure and Community (Minute 6).



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor J M Englefield and Councillor T G Knight.

2. MINUTES

It was AGREED that the minutes of the meeting of the Leisure and Community Policy Development and Review Panel held on 16 January 2013 be confirmed and signed as a correct record ([l&c - 130116-m](#)).

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements made at this meeting.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest or disclosures of advice or directions made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. PROVISION OF NEW MULTI - USE GAMES AREA FACILITY AT PORTCHESTER COMMUNITY CENTRE - CONSUTATION OPTIONS

The Panel considered a report by the Director of Community regarding proposed options to be put forward for consultation and the proposed consultation method, concerning the future of the land covered by the former tennis courts, the former community centre and the existing car park (copy of report [l&c-130306-r02-gsa](#) circulated with agenda).

At the invitation of the Chairman, Councillor Mrs Hockley addressed the Panel during consideration of this item.

Members were advised that the issues for consultation involved the range of sports to be included in the multi use games area (MUGA) and the location of the MUGA on site. With regards to the car park proposals, the options related to providing extra car parking spaces by squaring off the original car park and extending it further onto the site of one of the two former tennis courts.

The Panel noted the details of the organisations/individuals to be consulted, as listed in paragraph 8 of the report, and the methods of consultation as explained in paragraph 9. The Chairman proposed and it was agreed, that Mr Geoff Sparshott, from Portchester Tennis Club be added to the list of consultees.

It was confirmed that in addition to letter/questionnaires to consultees, information would also be provided on the Council's website and the options displayed at the new Community Centre where officers would be available during the day and evening to answer any questions. Consideration was given to a proposal that the display be also located at another venue in the Portchester area. It was proposed and seconded, that the aforementioned display be held only at Portchester Community Centre for one day/evening, on a date to be arranged. On being put to the vote the proposal was carried (voting 5 for; 1 against).

Following further discussion about the options for car parking and siting of a MUGA, it was AGREED that the Panel supported:-

- (a) the squaring off of the existing car park and the car park extension on the indicative plan attached to the report shown as Car Park Extension Option B;
- (b) provision of a new enclosed multi use games area (MUGA) of up to 600m² to allow for a range of sports to be provided, e.g. tennis, basketball, football, to be located on the site of the former Community Centre;
- (c) Mr Geoff Sparshott, from Portchester Tennis Club be added to the list of consultees;
- (d) officers hold an exhibition regarding the options at the new Community Centre on a day and evening to be agreed in consultation with the Chairman; and
- (e) all Panel members and all Portchester Ward members, be notified when the exhibition date had been agreed.

At the request of the Chairman and agreed by the Panel, the following item, shown as item 8 on the agenda, was considered next.

7. REVIEW OF COMMUNITY BUILDINGS - FAREHAM CATS AREA NEEDS ASSESSMENT

The Panel considered a report by the Director of Community which presented the outcome of the needs assessment for those wards in the Fareham CATs area and recommended preparation of a master plan to deliver the identified needs (copy of report [l&c-130306-r04-gsa](#) circulated with the agenda).

The Panel was informed of two points of clarification to the information contained in Appendix A attached to the report, namely:-

- Wallington Village Hall - the land is in the ownership of the Council but the Hall is privately owned.
- Westbury Manor Museum - the building is managed by Hampshire County Council but owned by Fareham Borough Council.

Members considered the identified needs, detailed in paragraph 33 of the report, arising from feedback received from user groups and operators of

buildings. The Panel was advised that the overall conclusion from the needs assessment was that whilst there is a diverse range of community facilities within the Fareham CATs areas and local need is being met in general terms, there is an overarching need to provide a larger community facility in the central Fareham area.

The Chairman thanked officers for the very valuable progress that had been achieved in carrying out the needs assessment in the Fareham CATs area.

It was AGREED that:-

- (a) the outcome of the Fareham Needs Assessment be noted; and
- (b) officers be authorised to prepare a master plan to meet the identified needs and to deliver the strategic requirement for a community facility in the central Fareham area.

8. LEISURE CENTRE PERFORMANCE REVIEW

The Panel considered a report by the Director of Community which provided a summary of the contract performance monitoring of Fareham Leisure Centre (copy of report [l&c-130306-r03-gsa](#) circulated with the agenda).

Members were referred to paragraph 9 of the report and informed that the figure of Leisure Cards currently issued should read 675 and not 886 as stated. Following an enquiry about the number of apprentices mentioned on page 6 of the report, it was stated that of the nine apprentices taken on, three have been employed whilst the remaining six are still in the process of completing their training.

The Panel were pleased to note the very positive improvements that have been made at the Centre and agreed that the facility continues to provide an excellent service to the community. The Chairman proposed that Panel members visit the Leisure Centre to view the facilities, the adjacent car park and nearby Fareham Bowls Club site.

It was AGREED that:-

- (a) the significant improvements and achievements attained in the management and operation of the Leisure Centre, as detailed in the report, be noted; and
- (b) in consultation with the Chairman, officers arrange for Panel members to visit the Leisure Centre to view the Centre's facilities, the adjacent car park and nearby Fareham Bowls Club site.

9. FINAL REVIEW OF WORK PROGRAMME FOR 2012/13 AND DRAFT PROGRAMME FOR 2013/14

The Panel considered a report by the Director of Community which detailed the Panel's work programme for 2012/13 and considered a draft programme for 2013/14 (copy of report [I&c-130306-r01-mge](#) circulated with the agenda).

Reference was made to minute 8 (b) above, the proposed visit to Fareham Leisure Centre, which the Chairman suggested be added to the Panel's work programme for 2013/14 as an unallocated item.

It was AGREED that:-

- (a) the outcomes of the Panel's work programme for 2012/13, as shown in Appendix B attached to the report, be noted;
- (b) subject to the addition of an item (unallocated) regarding the Panel's visit to Fareham Leisure Centre, the proposed work programme for 2013/14 shown in Appendix C to the report, be approved; and
- (c) the revised proposed Work Programme for 2013/14, attached to these minutes, be submitted to the Council for endorsement.

(The meeting started at 6:00pm
and ended at 6.45pm)

**PROPOSED WORK PROGRAMME FOR 2013/14 - LEISURE AND COMMUNITY
POLICY DEVELOPMENT AND REVIEW PANEL**

MEETING DATES FOR 2013/14*	ITEMS
15 May 2013	Introduction to the role of the Panel <ul style="list-style-type: none"> • Introduction to Key Staff • Achievements 2012/13 • Challenges and Priorities for 2013/14 <ul style="list-style-type: none"> • Review of the work programme for 2013/14
24 July 2013	<ul style="list-style-type: none"> • Review of the work programme 2013/14 • Leisure Strategy Review • Presentation - Countryside Sites Nature Conservation
4 September 2013	<ul style="list-style-type: none"> • Review of the work programme 2013/14 • Open Spaces Improvement Programme • Community Action Fareham SLA Review
6 November 2013	<ul style="list-style-type: none"> • Review of the work programme 2013/14 • Ferneham Hall Performance Review
15 January 2014	<ul style="list-style-type: none"> • Preliminary overall review of work programme 2013/14 and draft 2014/15 • Fareham Savers Credit Union Review
5 March 2014	<ul style="list-style-type: none"> • Final review of work programme for 2013/14 and draft for 2014/15 • Fareham Leisure Centre Performance Review

Unallocated Item

- (i) Visit to Fareham Leisure Centre

FAREHAM

BOROUGH COUNCIL

Report to Strategic Planning and Environment Policy Development and Review Panel

Date 14 May 2013

Report of: Director of Planning and Environment

Subject: STRATEGIC PLANNING AND ENVIRONMENT POLICY DEVELOPMENT
AND REVIEW PANEL WORK PROGRAMME 2013/14 INITIAL
ENDORSEMENT

SUMMARY

The proposed Work Programme for the year 2013/14 was agreed by the Panel at its meeting on 5 March 2013 and subsequently submitted to and confirmed by the Council at its meeting on 25 April 2013.

RECOMMENDATION

Members are now invited to review the Work Programme for 2013/14.

INTRODUCTION

1. At the last meeting of the Panel on 5 March 2013, members agreed a draft Work Programme for 2013/14 which was subsequently submitted to and confirmed by the Council at its meeting on 25 April 2013.

REVISION TO THE PROPOSED WORK PROGRAMME

2. Members are asked to note that the report on Environmental Sustainability Strategy: Action Plan (Annual Update), which was on the work programme for this meeting, has been moved to the meeting on 3 September 2013, with the possibility that it may be brought forward for consideration at the earlier meeting on 16 July 2013. Changes have also been made in respect of items programmed for later in the year.
3. A copy of the updated draft work programme for 2013/14 is attached at Appendix A
4. The progress on actions since the last meeting of the Panel on 5 March 2012 is attached at Appendix B for members' information.

RISK ASSESSMENT

5. There are no significant risk considerations in relation to this report.

CONCLUSION

6. The Panel is now invited to:-
 - (a) agree the draft programme of items for 2013/14 as set out in Appendix A attached to this report; and
 - (b) note the progress on actions since the last Panel meeting, as set out in Appendix B.

APPENDICES

Appendix A - Proposed Work Programme 2013/14.

Appendix B - Progress on Actions since last meeting on 5 March 2013.

Background Papers: None

Reference Papers: Strategic Planning and Environment Policy Development and Review Panel - 5 March 2013 - Minute 7

Enquiries:

For further information on this report please contact Richard Jolley, Director of Planning and Environment (Ext 4388)

APPENDIX A

STRATEGIC PLANNING AND ENVIRONMENT POLICY DEVELOPMENT AND REVIEW PANEL - PROPOSED WORK PROGRAMME FOR 2013/14

<u>MEETING DATES FOR 2013/14</u>	<u>ITEMS</u>
14 May 2013	River Hamble to Portchester Coastal Flood & Erosion Risk Management Strategy Evaluation of the performance of Wallington flood prevention scheme Review of the work programme 2013/14
16 July 2013	Draft Portchester (Castle Street) Conservation Area Appraisal and Management Strategy <i>(Panel meeting to be preceded by member site visit of the conservation area)</i> Review of the work programme 2013/14
3 September 2013	Review of the work programme 2013/14 Environmental Sustainability Strategy: Action Plan (Annual Update)
5 November 2013	Parking Update Review of the work programme 2013/14
7 January 2014	Draft Wallington Conservation Area Appraisal and Management Strategy <i>(Panel meeting to be preceded by member site visit of the conservation area)</i> Review of the work programme 2013/14
4 March 2014	Tree Strategy Action Plan (Annual Update) Review of the work programme 2013/14

Item to be Programmed: Review of Fareham Biodiversity Action Plan

APPENDIX B

STRATEGIC PLANNING AND ENVIRONMENT POLICY DEVELOPMENT AND REVIEW PANEL PROGRESS ON ACTIONS SINCE
LAST MEETING ON 5 MARCH 2013

Date of Meeting	5 March 2013 (last meeting of the 2012/13 municipal year)
Subject	Titchfield Abbey Conservation Area Character Appraisal and Management Strategy - Consultation
Type of Item	Review
Action by Panel	<p>AGREED that :-</p> <p>(a) the contents of the draft document be supported; and</p> <p>(b) the proposed arrangements for public consultation, as detailed in the report, be endorsed.</p>
Outcome	To be reported to a future Executive meeting
Link Officer	Richard Jolley
Subject	Final Review of Work programme for 2012/13 and Draft Programme for 2013/14
Type of Item	Review
Action by Panel	<p>To note it was AGREED that:-</p> <p>(a) the outcomes of the Panel's work programme for 2012/13 be noted;</p> <p>(b) the Panel's proposed work programme for 2013/14 as shown in Appendix D attached to the report be approved; and</p> <p>(c) the Panel's proposed work programme for 2013/14 be submitted to the Council for endorsement.</p>

Outcome	Proposed Work Programme for 2013/14 to be endorsed by Council on 25 April 2013
Link Officer	Richard Jolley